Regular Meeting
Thursday, August 14, 2025 @ 6:30 pm
Room 203

Meeting called to order @ 6:30 pm by Chair Ben Haupt. Present are BOS: Ben Haupt, Carol Gingrich, Vicky Vanada and Solicitor David Gaines.

Pledge of Allegiance was recited

PUBLIC COMMENTS:

1. **John Corman** – Would like to discuss the proposed fire tax. John said that he is not against the fire tax but has had three observations from over the last 50 years. The first one was a large field fire and Centre Hall Fire Department put the fire out. The second fire was about 15 years ago and a combine was on fire, there wasn't anyone from Gregg Twp that was able to drive the fire truck and Millheim Fire Department put the fire out. The third fire was a few weeks ago and Centre Hall's Fire Tanker got there before Gregg Twp.'s truck. John suggested maybe checking into a Hot Shot Truck that might get there quicker. John said that maybe we need to rethink how we do things in Gregg Twp. We would keep our people here but have other townships as a backup. There seems to be more volunteers on other township fire departments. John said that Gregg Twp. is getting more members from the Amish community and that is great, but their response time may not be very fast. John said maybe there should be some restructuring of the fire company. Troy Parker responded that Centre Hall and Millheim gets paged when Gregg Twp does and they are enroute shortly after the page. Troy said that his staffing at this time is about 10 people are available in the evenings and about two to three people during the day. Troy said that people need to remember that their pagers do not go off as soon as 911 receives the call. Troy said that 911 obtains information, and then their pagers will go off about 2 – 3 minutes later.
2. **Lisa Bierlein** – Lisa said that she would like to piggyback off of John's comment. Lisa would like to see a 1, 3, and 5 year plan before collect revenue. Lisa questioned about the bond due to the theft from the previous secretary. Solicitor Gaines said that the bond company is finishing their review and said that most claims are small but with the amount of money the previous secretary stole from the township, the claim review is taking a longer period of time.

ROADMASTER REPORT:
Brandon Ripka not present. Ben Haupt reported that three roads (Beaver Dam Road, Grenoble Road, & Gingrich Gap Road) were tarred and chipped at the end of July. Culvert was replaced on Kline Road. Filled in shoulders on road and have been mowing. Speed limit on Long Street has been changed from 30 mph to 25 mph. Bridge on Lower Georges Valley Road will be inspected every 6 months until repairs are made and this bridge will need replaced in the next five years.

LIAISON REPORTS:

1. **Solicitor's Report** – David Gaines:
Previous Secretary, Pamela Hackenburg – Spoke on this already - The bond representative was here regarding the theft and went through the paperwork.

Sentencing for Pamela Hackenburg will be on Tuesday, September 16, 2025 in Courtroom 2 at 1 pm at the Bellefonte Courthouse. Victims will have an opportunity to speak prior to the sentencing. Judge Katherine Oliver will be overseeing the sentencing.
Auman Property – will be an end of the month report.

2. **Emergency Management Coordinator** – Jim Smith was not present
3. **Gregg Township Fire Company**:
    a. 8 calls in July
    b. Craft Fair is on Sept. 13, 2025
    c. Gun Raffle is on September 27, 2025 – Still have tickets
    d. Ladders passed inspection.
    e. Over 1000 feet of hose failed. This was the first time the hoses were inspected in years. To replace the failed hose will cost over $20,000.
    f. Asked if Twp. could pay the $600 for the band that played at Gregg Twp. carnival. Carol Gingrich made a motion for Twp. to pay the $600 for the band. Second by Ben Haupt. No further discussion. Vote was unanimous.
    g. Repairs to foot bridge – Fire Company is asking for donations. Ex: time, supplies, etc. Years ago, the fire company replaced some of the planks on the foot bridge. The fire company will do repairs to the bridge as a community project.

4. **Old Gregg School:**
    a. **OGS Advisory Board – Molly Miller:** Advisory Board met last Tuesday.
        1. PVYC – Electrical meter in basement. Need an accurate reading. Molly will reach out to Jamie Miller. PVYC has two storage/food trailers on the premises – Need to figure out square footage.
        2. Exterior Veteran's Memorial Water Fountain – Color of paint has been picked out
        3. Community Service Volunteers was set up by Beth Znaniecki – Will extend until September
        4. Considering trying to salvage some of the gym floor when gym renovations get started. Possibly putting some of the gym floor into bundles and selling the bundles as a fundraiser. Will need to decide whether or not to do this before January. Will need to determine if fundraiser is worth the expense of salvaging the floor.

    Maintenance – David Sweeley not present.

5. **Penns Valley Code Enforcement Agency (PVCEA)** – Justin Dashem not present. Paperwork submitted for Mike Lesniak and Justin Dashem to be the BCO (Building Code Officials) since Ray Hankinson is retiring. Motion to have Mike Lesniak and Justin Dashem as the new BCO's made by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote unanimous.
6. **Penns Valley Emergency Medical Services (PVEMS)** – Carol Gingrich – No meeting.
7. **Penns Valley Regional Planning Commission (PVRPC)** – Ben Haupt did not attend meeting.
8. **Planning Commission** – No meeting
9. **Water and Sewer Authorities** – John Corman said that the Sewer Authority is dealing with steel tanks that are on their way out. John said they need to determine if they need to replace parts on the tank or do they replace everything. They are trying to choose an Engineering firm to help with this task. No issues on Water Authority, but the tank needs continual maintenance.

Secretary/Treasurer's Report:

1. Motion to approve the July 10, 2025 BOS Meeting minutes by Carol Gingrich. Second by Ben Haupt. No further discussion. Vote was unanimous.
2. Motion to accept the June 2025 Balance Sheet and P&L Financial Reports for Gregg Twp Supervisors & July 2025 Balance Sheet and P&L Financial Report for OGS by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.

Unfinished Business:

1. Fire Tax – Heard concerns from John Corman. Centre Hall Fire Company and Millheim Fire Company say that we need to support our local Fire Company. Polled Twp residents that were at BOS meeting last month and those residents were in favor of a Fire Tax. There will be a 5-member board to oversee the money. There will need to be a resolution to approve the fire tax and then a committee will be formed. Donna Miller said that there are 631 residential properties in Gregg Twp., but this does not include mobile homes. 1 mill fire tax will average about $80 per year. ($25,000 (1/2 mill) divided by 631 residential properties = $39.619.
   Motion to approve the 1 mill fire tax, effective January 1, 2026 was made by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.

   Forming a 5-person Fire Service Appropriation Fund Committee to oversee the monies: 2 fire company members, 2 township residents, and 1 twp supervisor but the township supervisors will have control of the fire tax monies. There will need to be a budget for the fire company monies. The committee will need to make some of the decisions regarding checks, etc. Motion to approve the Charter with the 5-member Fire Service Appropriation Fund Committee structure was made by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous. Supervisors can decide on the committee.

2. P. Joseph Lehman, Inc. Engineering – Need a motion to accept Lehman's proposal to rebid the gym renovations project. Motion to accept Lehman Engineering proposal to rebid the gym by Carol Gingrich . Second by Vicky Vanada. No further discussion. Vote was unanimous.

3. Matt Stover reached out to the office and said there was an additional team that would like to use the ball field Sunday mornings. Motion to allow the additional team to use the ballfield on Sunday mornings was made by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.

4. Need a motion to accept SkyLok's bid on roof. Motion to accept SkyLok's bid on roof was made by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.

5. Back parking lot being used as a thru way since School Street is closed due to bridge construction. The additional traffic on the back parking lot is wearing down the back

parking lot. Discussed blocking off the back parking lot so that it cannot be used as a thru way. Motion made to block off the back parking lot by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.

6. PVEMS has reworded their Joint Agreement. Carol Gingrich said that a township would not sign it until changes were made. Motion to accept the newly reworded Joint Agreement by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.

7. Correspondance – None

8. Adjourn – Motion to adjourn the meeting at 7:51 pm by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous. Meeting adjourned.

Next BOS meeting will be on Thursday, September 11, 2025 @ 6:30 pm in Room 203 @ Old Gregg School.

Respectfully submitted,

Vicky Vanada, Secretary/Treasurer/Twp. Supervisor

Gregg Township
Balance Sheet
As of July 31, 2025

	Jul 31, 25
ASSETS	
Current Assets	
Checking/Savings	
01.110 · UNRESERVED ACCOUNTS	
1657 · General Checking	110,041.41
8833 · Savings General	6,354.08
8834 · Capital Account	29,176.61
8851 · Money Market	1,317.32
Total 01.110 · UNRESERVED ACCOUNTS	146,889.42
01.111 · RESERVED ACCOUNTS	
1640 · Fee-In-Lieu Rec Fund	18,265.54
1665 · Street Light Fund Checking	2,598.79
1699 · Playground Account	4,259.98
4383 · Mount Nittany Medical CD	17,319.65
4951 · Dunklebarger CD	2,458.08
8831 · FNB Equipment Fund	174,851.10
8832 · Liquid Fuels (State Aid) Acct	652,257.91
Total 01.111 · RESERVED ACCOUNTS	872,011.05
Total Checking/Savings	1,018,900.47
Accounts Receivable	
11000 · Accounts Receivable	54,769.59
Total Accounts Receivable	54,769.59
Other Current Assets	
9999 · Contingent Receivable	532,747.67
Total Other Current Assets	532,747.67
Total Current Assets	1,606,417.73
Fixed Assets	
6000 · Auman Property	36,961.00
Total Fixed Assets	36,961.00
Other Assets	
01.160 · Fixed Assets	
164.000 · Machinery/Equipment	37,000.00
Total 01.160 · Fixed Assets	37,000.00
Total Other Assets	37,000.00
TOTAL ASSETS	**1,680,378.73**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200.200 · Accounts Payable	25,212.18
Total Accounts Payable	25,212.18
Other Current Liabilities	
01.200 · Payroll Liabilities	6,339.39
200.000 · Deferred Revenue	
200.10 · Fee-In-Lieu Deferred	15,066.83
200.20 · Liquid Fuels Deferred	462,998.14
200.30 · Playground Funds Deferred	4,134.37
200.400 · Equipment Fund Deferred	166,318.21
200.500 · Street Light Fund Deferred	93.45
Total 200.000 · Deferred Revenue	648,611.00

Gregg Township
Balance Sheet
As of July 31, 2025

	Jul 31, 25
250.000 · Escrow	
250.001 · Mount Nittany Medical Escrow	15,000.00
250.002 · Dunklebarger Escrow	2,387.00
Total 250.000 · Escrow	17,387.00
Total Other Current Liabilities	672,337.39
Total Current Liabilities	697,549.57
Long Term Liabilities	
7000 · Loan (Bitner Hollow)	80,182.20
Total Long Term Liabilities	80,182.20
Total Liabilities	777,731.77
Equity	902,646.96
TOTAL LIABILITIES & EQUITY	1,680,378.73

Gregg Township
Profit & Loss Budget vs. Actual
January through July 2025

	Jan - Jul 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
01.300 · Revenue - Taxes			
301.100 · Real Estate Taxes - Current	150,274.46	152,000.00	-1,725.54
301.400 · Real Estate Taxes - Delinquent	1,099.67	2,600.00	-1,500.33
310.100 · Real Estate Transfer Tax	17,522.10	17,500.00	22.10
310.210 · Earned Income	171,618.58	152,000.00	19,618.58
310.500 · Local Services Tax	12,967.49	9,000.00	3,967.49
356.010 · Forest in Lieu of Taxes	0.00	7,000.00	-7,000.00
Total 01.300 · Revenue - Taxes	353,482.30	340,100.00	13,382.30
01.320 · Revenue - Licenses & Permits			
361.330 · ZHB Permit - Variance, Cond.Use	735.00	200.00	535.00
363.200 · Logging Permits	0.00	50.00	-50.00
Total 01.320 · Revenue - Licenses & Permits	735.00	250.00	485.00
01.330 · Revenues - Fines & Forfeits			
331.120 · Violations & Court Fines	867.00	1,166.67	-299.67
331.130 · State Police (Vehicle Fines)	875.26	750.00	125.26
Total 01.330 · Revenues - Fines & Forfeits	1,742.26	1,916.67	-174.41
01.340 · Interest Income	17,170.96	23,333.34	-6,162.38
01.350 · Intergovernmental Revenue			
355.010 · PURTA-Shared Revenue	0.00	0.00	0.00
355.040 · Liquor Licenses	200.00	200.00	0.00
355.090 · Act 13 Impact Fee	599.57	600.00	-0.43
355.100 · OGS Reimbursement	0.00	0.00	0.00
358.364 · Sewer & Water Reimbursement	50.00	300.00	-250.00
01.350 · Intergovernmental Revenue - Other	0.00	500.00	-500.00
Total 01.350 · Intergovernmental Revenue	849.57	1,600.00	-750.43
01.360 · Charges for Services			
362.364 · On-lot sewer application fee	5,800.00	5,541.67	258.33
362.460 · Engineering reimbursement	1,189.05	1,458.33	-269.28
Total 01.360 · Charges for Services	6,989.05	7,000.00	-10.95
01.380 · Miscellaneous Revenue	2,955.33	291.66	2,663.67
Total Income	383,924.47	374,491.67	9,432.80
Expense			
01.400 · Dues & Fees			
400.331 · Mileage	30.80	187.50	-156.70
400.390 · Bank Service Fees	738.56	991.67	-253.11
400.420 · Dues & Memberships	311.82	3,025.00	-2,713.18
400.460 · Meetings & Conferences	414.00	1,588.89	-1,174.89
Total 01.400 · Dues & Fees	1,495.18	5,793.06	-4,297.88
01.402 · Professional Fees			
402.311 · Accounting & Auditing Services	10,428.50	17,500.00	-7,071.50
404.310 · Solicitor for Supervisors	10,983.18	8,750.00	2,233.18
408.313 · Engineering Services	1,189.05	1,458.33	-269.28
Total 01.402 · Professional Fees	22,600.73	27,708.33	-5,107.60
01.403 · Tax Collection			
403.105 · Tax Collector - Elected	9,177.13	9,250.00	-72.87
403.210 · Tax Collection Supplies	494.12	1,000.00	-505.88
403.310 · Tax Collection Fees	1,316.56	2,625.00	-1,308.44
Total 01.403 · Tax Collection	10,987.81	12,875.00	-1,887.19

Gregg Township
Profit & Loss Budget vs. Actual
January through July 2025

	Jan - Jul 25	Budget	$ Over Budget
01.409 · Building (Shed) Expenses			
409.200 · Shop & Shed Repair Supplies	1,061.77	875.00	186.77
409.230 · Propane Gas Purchase	3,404.83	1,800.00	1,604.83
409.320 · Utilities- Shed	3,609.41	3,966.66	-357.25
Total 01.409 · Building (Shed) Expenses	8,076.01	6,641.66	1,434.35
01.410 · Public Safety			
411.500 · Fire Company Contributions			
411.501 · Fire Volunteer Workers Comp	19,384.89	15,000.00	4,384.89
411.503 · Fire Co. Liability Insurance	6,428.50	6,000.00	428.50
Total 411.500 · Fire Company Contributions	25,813.39	21,000.00	4,813.39
412.354 · PVEMS (LST Tax)	12,967.49	9,000.00	3,967.49
Total 01.410 · Public Safety	38,780.88	30,000.00	8,780.88
01.413 · SEO Services	5,800.00	5,541.67	258.33
01.414 · Planning & Zoning	2,902.00	1,450.00	1,452.00
01.430 · Public Works - Highway, Roads			
430.231 · Vehicle Fuel- Gasoline	1,622.04	2,333.34	-711.30
430.232 · Vehicle Fuel - Diesel	6,651.93	5,833.33	818.60
430.238 · Clothing, Safety	369.15	583.33	-214.18
430.251 · Repairs- Vehicles & Equipment	16,733.62	11,666.66	5,066.96
430.260 · Small Tools & Supplies <$4K	196.35	1,166.67	-970.32
430.300 · Interest Expense (Bitner Hollow	6,111.04	17,500.00	-11,388.96
432.245 · Winter Maintenance Materials	3,252.38	11,000.00	-7,747.62
433.245 · Traffic Signs	353.12	991.67	-638.55
438.120 · Road Crew Wages	89,894.78	86,245.84	3,648.94
438.245 · Road & Bridge Supplies	8,592.64	14,291.67	-5,699.03
Total 01.430 · Public Works - Highway, Roads	133,777.05	151,612.51	-17,835.46
01.480 · Insurance			
405.353 · Bonding & Insurance	600.00	600.00	0.00
484.000 · Liability & Workers Comp.	24,330.54	14,750.00	9,580.54
486.351 · Flood Insurance	1,549.00	1,500.00	49.00
Total 01.480 · Insurance	26,479.54	16,850.00	9,629.54
01.500 · Wages & Benefits (Admin)			
400.105 · Supervisors' Salary	2,625.00	2,625.00	0.00
405.010 · Secretary Wages	26,385.83	27,300.00	-914.17
487.197 · Employee Benefits	34,136.32	28,875.00	5,261.32
488.000 · Payroll Taxes	10,636.12	9,625.00	1,011.12
Total 01.500 · Wages & Benefits (Admin)	73,783.27	68,425.00	5,358.27
01.510 · Office Expenses			
400.453 · Website	1,995.00	2,100.00	-105.00
405.210 · Office Supplies	1,520.11	1,458.33	61.78
405.215 · Postage	247.77	262.50	-14.73
405.310 · Computer/Internet Services	1,544.55	2,916.67	-1,372.12
405.320 · Utilities- Office	853.95	840.00	13.95
405.340 · Advertising & Printing	816.90	1,500.00	-683.10
Total 01.510 · Office Expenses	6,978.28	9,077.50	-2,099.22

9:04 AM

09/10/25

Accrual Basis

Gregg Township
Profit & Loss Budget vs. Actual
January through July 2025

	Jan - Jul 25	Budget	$ Over Budget
01.520 · Old Gregg			
400.373 · Old Gregg School Expenses	14,960.14	437.50	14,522.64
405.111 · OGS Building Manager	3,525.62	4,958.34	-1,432.72
409.383 · Cost of Space at OGS	3,657.50	3,657.50	0.00
409.400 · OGS Insurance- Building	2,731.40	3,453.33	-721.93
Total 01.520 · Old Gregg	24,874.66	12,506.67	12,367.99
Total Expense	356,535.41	348,481.40	8,054.01
Net Ordinary Income	27,389.06	26,010.27	1,378.79
Other Income/Expense			
Other Income			
301.300 · Equipment Fund Tax Revenue	25,047.09		
310.60 · Street Light Tax Income	3,437.10		
700.100 · Fee-In-Lieu Income	1,250.00		
700.200 · Liquid Fuel Tax Revenue	153,046.07		
Total Other Income	182,780.26		
Other Expense			
411.410 · Equipment Fund Deferred Expense	30,000.00		
433.300 · Street Light Expenses	3,256.55		
720.150 · Liquid Fuels Expenses Submitted	23,729.55		
720.210 · Bitner Hollow Rd Project	22,468.89		
Total Other Expense	79,454.99		
Net Other Income	103,325.27		
Net Income	130,714.33	26,010.27	104,704.06

Old Gregg School
Balance Sheet
As of August 31, 2025

	Aug 31, 25
ASSETS	
Current Assets	
Checking/Savings	
100.01 · FNB Checking 1673	41,286.91
1000 · Petty Cash	100.00
1681 · FNB Capital Reserve 1681	3,855.64
Total Checking/Savings	45,242.55
Accounts Receivable	
11000 · Accounts Receivable	-1,227.17
Total Accounts Receivable	-1,227.17
Total Current Assets	44,015.38
TOTAL ASSETS	**44,015.38**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
09.200 · Accounts Payable	26,578.19
Total Accounts Payable	26,578.19
Total Current Liabilities	26,578.19
Total Liabilities	26,578.19
Equity	17,437.19
TOTAL LIABILITIES & EQUITY	**44,015.38**

Old Gregg School
Profit & Loss Budget vs. Actual
January through August 2025

	Jan - Aug 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
09.380 · Miscellaneous Revenue			
387.10 · Donations	185.25		
Total 09.380 · Miscellaneous Revenue	185.25		
343 · Monthly Room Rentals	69,816.00	68,738.67	1,077.33
344 · Daily Room Rentals	764.15	333.33	430.82
345 · Gym Rental	9,050.56	6,333.34	2,717.22
346 · Kitchen	625.05	2,000.00	-1,374.95
347 · Events	1,440.94	2,100.00	-659.06
348 · Membership	540.00	233.34	306.66
380.60 · Display Case	400.00	400.00	0.00
Total Income	82,821.95	80,138.68	2,683.27
Expense			
09.409 · Administrative			
409.210 · Office Supplies	1,011.50	100.00	911.50
409.310 · Professional Services	0.00	350.00	-350.00
409.316 · Security	3,050.00	3,000.00	50.00
409.317 · Permits	464.49	175.00	289.49
409.341 · Advertising	0.00	50.00	-50.00
409.344 · Website	1,155.00	1,200.00	-45.00
Total 09.409 · Administrative	5,680.99	4,875.00	805.99
09.489 · Event Expenses			
489.300 · Event/Fundraising Expense	0.00	200.00	-200.00
Total 09.489 · Event Expenses	0.00	200.00	-200.00
410 · Maintenance			
409.226 · Cleaning Supplies	59.11	933.34	-874.23
409.236 · Building Supplies	487.13	666.67	-179.54
409.318 · Janitorial	7,717.50	8,033.34	-315.84
409.372 · Maintenance and Repair	3,109.35	5,333.33	-2,223.98
Total 410 · Maintenance	11,373.09	14,966.68	-3,593.59
420 · Utilities			
409.230 · Heating Fuel	19,075.00	19,000.00	75.00
409.231 · Heating - Propane	3,791.93	2,666.66	1,125.27
409.361 · Electricity	10,851.04	14,000.00	-3,148.96
409.364 · Sewer	3,808.00	3,584.00	224.00
409.366 · Water	1,087.72	1,413.33	-325.61
409.367 · Garbage	1,270.00	1,440.00	-170.00
409.368 · Internet	1,701.27	2,280.00	-578.73
Total 420 · Utilities	41,584.96	44,383.99	-2,799.03
430 · Bank & Credit Card Charges	595.07	600.00	-4.93
Total Expense	59,234.11	65,025.67	-5,791.56
Net Ordinary Income	23,587.84	15,113.01	8,474.83
Other Income/Expense			
Other Income			
340.01 · Interest Income	75.57		
700 · Township Office Rent	4,180.00	4,180.00	0.00
Total Other Income	4,255.57	4,180.00	75.57
Other Expense			
710 · Township Expenses			
710.10 · Maintenance & Repair	15,773.80	4,071.42	11,702.38
710.20 · Building Manager	5,483.75	5,666.67	-182.92
710.30 · Administrative (Secretary)	4,680.00	4,680.00	0.00

12:21 PM

09/02/25

Accrual Basis

Old Gregg School
Profit & Loss Budget vs. Actual
January through August 2025

	Jan - Aug 25	Budget	$ Over Budget
710.40 · Supplies	0.00	500.00	-500.00
710.50 · Insurance- Building	4,125.64	3,946.67	178.97
Total 710 · Township Expenses	30,063.19	18,864.76	11,198.43
Total Other Expense	30,063.19	18,864.76	11,198.43
Net Other Income	-25,807.62	-14,684.76	-11,122.86
Net Income	**-2,219.78**	**428.25**	**-2,648.03**