Regular Meeting
Thursday, July 10, 2025 @ 6:30 pm
Room 203

Meeting called to order @ 6:30 pm by Chair Ben Haupt. Present are BOS: Ben Haupt, Carol Gingrich, Vicky Vanada and Solicitor David Gaines.

Pledge of Allegiance was recited

PUBLIC COMMENTS: None

ROADMASTER REPORT:
Brandon Ripka not present. Ben Haupt reported that three roads (Beaver Dam Road, Grenoble Road, & Gingrich Gap Road) are to be tarred and chipped at the end of July. Two "Watch Children" signs were installed on 7/7/2025 on Long Street ($118.47 per sign). Bridge on Lower Georges Valley Road is to be inspected every six months until repairs are completed.

LIAISON REPORTS:

1. **Solicitor's Report** – David Gaines:
   Previous Secretary, Pamela Hackenburg - The bond representative was here regarding the theft and went through the paperwork.
2. **Emergency Management Coordinator** – Jim Smith was not present
3. **Gregg Township Fire Company**:
   a. 8 calls in May
   b. Gregg Twp. Carnival is from July 31, 2025 – August 2, 2025
   c. Began to receive supplies that were ordered from the State Grant monies
   d. Will be using a different parade route since the bridge is out on School Street.
   e. Craft Fair is on September 13, 2025
   f. Gun Raffle is on September 27, 2025
4. **Old Gregg School:**
   a. **OGS Advisory Board – Carol Gingrich:**
      1.Outside Water Fountain is to be restored on August 4 – 8, 2025
      2. Flower bed weeding continues to be an issue. Have Community Service that comes and helps with weeding once a week, but it's not enough to keep up with the weeds.
      3. 2nd floor hallway clock not working. Called manufacturer and the parts are obsolete.
      4. Voted to approve purchasing a power washer with a limit of $400.00
   b. **Maintenance –** David Sweeley – Said he hasn't been here much due to his surgery.

5.Penns Valley Code Enforcement Agency (PVCEA) – Justin Dashem:
Five building permits in June.

6.Penns Valley Emergency Medical Services (PVEMS) – Carol Gingrich – Working on Joint Municipal Agreement. Centre Hall would not sign last year. New forms are coming out. EMS doing very well financially.

7. Penns Valley Regional Planning Commission (PVRPC) – Ben Haupt said there was not a meeting.

8. Planning Commission - Ben Haupt said they discussed the Country Time Coffee Company Sewer

9. Water and Sewer Authorities – Ben Haupt said that they fixed a leak by the Frosty Hook. Had some bills from 2024 for sludge hauling but they are now caught up. Pipe by Pickle's Store, from big spring to the creek needs attention and will need replaced.

Secretary/Treasurer's Report:

1. Motion to approve the June 12, 2025 BOS Meeting minutes by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.
2. Motion to accept the May 2025 Balance Sheet and P&L Financial Reports for Gregg Twp Supervisors & June 2025 Balance Sheet and P&L Financial Report for OGS by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.

Unfinished Business:

1. Fire Tax –David Gaines said that this can be done by a Resolution and that it does not need to be an Ordinance. Troy Parker, Gregg Twp. Fire Chief said that he plans on using the money to purchase apparatus, tools and updated gear since most of their gear is out dated. Troy said at the Fire Company's monthly meeting, they voted to do hose testing and that this will cost $3,000. If his hose needs to be replaced, the hose could cost about $50,000.
   Ben said that he has talked with Millheim Fire Company and they have a 0.5 mill tax. Miles Township has a 3 mills tax.
   Donna Miller said there are approx. 1,336 houses in the township and that 58% of the township is residential property. It was estimated that a 0.5 millage would be roughly $18 per household. Troy would like to form a committee of two fire company members, two township residents not associated with the fire company, and one township supervisor on the committee. BOS meeting attendees were asked how they feel about a fire tax and majority of attendees said that they would not mind paying the fire tax if it allows the township to keep the fire company. One attendee suggested that the millage be set at 1 (approx. $50,000 per year), because the 0.5 mills (approx. $25,000) would not help the fire company much. David Gaines to prepare a Resolution for a 1 mill fire tax to be presented at the August 2025 BOS meeting.

New Business:

1. Justin Dashem – Country Time Coffee Company – Component 2 – Sewer Module. They have a holding tank for water. The tank is 50 feet from the well. They are proposing 100 customers per day, using 340 gallons water. Motion to approve the sewer module by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.
2. Sandy Berkey – Secretary for NAMA (Nittany Antique Machinery Association). Requesting an "No Parking" Ordinance for the Nittany Antique Machinery Show and to have No Parking signs put up on Sara Campbell Road by Penns Cave. Sandy said that the NAMA has no authority to keep people safe. David Gaines said that this is private property and he would want to be sure that permission was obtained from the owners. Sandy said that she speaks to the owners about twice a week and she can assure us that the owners are fine with the No Parking signs. Discussion continued and Sandy said that they have issues with their own members parking in these areas and with their members driving their golf carts on the grounds. David Gaines suggested that we take a look at possibly amending the No Parking Ordinance and he said that he would like to talk to someone at the State Police Barracks to confirm that there needs to be an

ordinance and No Parking signs to enforce this. Topic was tabled pending gathering more information.

3. Bid discussion and acceptance of lowest bid for Bitner Hollow Road Bridge Replacement Project – Lowest Bidder was Hawbaker with a bid of $496,496.00. Motion to award the bid and send the Notice to Proceed letter to Hawbaker by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.
4. Bid discussion and acceptance of lowest bid for gym windows. The only bid received was from Pella Window and Door Company with a bid of $59,650.00 to replace 10 gym windows. Motion to accept Pella Window and Door Company's bid, contingent on approval from SEDA COG and DCED by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.
5. Street Light Tax – Expenses are greater than revenue. Donna Miller suggested that we may want to revise the Street Light Tax Ordinance and said that we were not able to locate as many poles as what WPP have reported. This discussion tabled until more information is obtained. David Gaines said that some areas use a CDBG (Community Development Block Grant) to pay for the Street Lights.
6. Motion to renew the Dunklebarger CD that matures on July 19, 2025 and the Mount Nittany CD that matures on July 23, 2025 by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.
7. Discussion of "Special" signage (Ex: Watch children, Amish Community, etc) and who pays for the signs. David Gaines said that the township does not need to do anything when it comes to "Special" signs. After discussion of issue of residents calling in and requesting "Special" signs, it was determined that the supervisors would decide on a case-by-case basis.

Correspondence – None

Adjourn – Motion to adjourn the BOS meeting @ 7:30 pm by Carol Gingrich. Second by Vicky Vanada. No further discussion. Vote was unanimous.

Next BOS meeting will be on Thursday, August 14 2025 @ 6:30 pm in Room 203 @ Old Gregg School.

Respectfully submitted,

Vicky Vanada, Secretary/Treasurer/Supervisor

Gregg Township
Profit & Loss Budget vs. Actual
January through June 2025

	Jan - Jun 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
01.300 · Revenue - Taxes			
301.100 · Real Estate Taxes - Current	149,000.25	148,000.00	1,000.25
301.400 · Real Estate Taxes - Delinquent	1,099.67	2,500.00	-1,400.33
310.100 · Real Estate Transfer Tax	16,347.90	15,000.00	1,347.90
310.210 · Earned Income	122,516.16	152,000.00	-29,483.84
310.500 · Local Services Tax	9,299.72	9,000.00	299.72
356.010 · Forest in Lieu of Taxes	0.00	0.00	0.00
Total 01.300 · Revenue - Taxes	298,263.70	326,500.00	-28,236.30
01.320 · Revenue - Licenses & Permits			
361.330 · ZHB Permit - Variance, Cond.Use	335.00	200.00	135.00
363.200 · Logging Permits	0.00	50.00	-50.00
Total 01.320 · Revenue - Licenses & Permits	335.00	250.00	85.00
01.330 · Revenues - Fines & Forfeits			
331.120 · Violations & Court Fines	544.77	1,000.00	-455.23
331.130 · State Police (Vehicle Fines)	875.26	750.00	125.26
Total 01.330 · Revenues - Fines & Forfeits	1,420.03	1,750.00	-329.97
01.340 · Interest Income	14,644.57	20,000.00	-5,355.43
01.350 · Intergovernmental Revenue			
355.010 · PURTA-Shared Revenue	0.00	0.00	0.00
355.040 · Liquor Licenses	200.00	200.00	0.00
355.090 · Act 13 Impact Fee	599.57	600.00	-0.43
355.100 · OGS Reimbursement	0.00	0.00	0.00
358.364 · Sewer & Water Reimbursement	0.00	200.00	-200.00
01.350 · Intergovernmental Revenue - Other	0.00	0.00	0.00
Total 01.350 · Intergovernmental Revenue	799.57	1,000.00	-200.43
01.360 · Charges for Services			
362.364 · On-lot sewer application fee	5,800.00	4,750.00	1,050.00
362.460 · Engineering reimbursement	0.00	1,250.00	-1,250.00
Total 01.360 · Charges for Services	5,800.00	6,000.00	-200.00
01.380 · Miscellaneous Revenue	2,955.33	250.00	2,705.33
Total Income	324,218.20	355,750.00	-31,531.80
Expense			
01.400 · Dues & Fees			
400.331 · Mileage	30.80	125.00	-94.20
400.390 · Bank Service Fees	656.13	850.00	-193.87
400.420 · Dues & Memberships	304.01	2,943.75	-2,639.74
400.460 · Meetings & Conferences	414.00	1,511.11	-1,097.11
Total 01.400 · Dues & Fees	1,404.94	5,429.86	-4,024.92
01.402 · Professional Fees			
402.311 · Accounting & Auditing Services	6,066.25	15,000.00	-8,933.75
404.310 · Solicitor for Supervisors	9,783.18	7,500.00	2,283.18
408.313 · Engineering Services	0.00	1,250.00	-1,250.00
Total 01.402 · Professional Fees	15,849.43	23,750.00	-7,900.57
01.403 · Tax Collection			
403.105 · Tax Collector - Elected	8,845.63	9,200.00	-354.37
403.210 · Tax Collection Supplies	494.12	1,000.00	-505.88
403.310 · Tax Collection Fees	114.85	2,500.00	-2,385.15
Total 01.403 · Tax Collection	9,454.60	12,700.00	-3,245.40
01.409 · Building (Shed) Expenses			
409.200 · Shop & Shed Repair Supplies	1,049.81	750.00	299.81

Gregg Township
Profit & Loss Budget vs. Actual
January through June 2025

	Jan - Jun 25	Budget	$ Over Budget
409.230 · Propane Gas Purchase	3,404.83	1,800.00	1,604.83
409.320 · Utilities- Shed	3,067.86	3,400.00	-332.14
Total 01.409 · Building (Shed) Expenses	7,522.50	5,950.00	1,572.50
01.410 · Public Safety			
411.500 · Fire Company Contributions			
411.501 · Fire Volunteer Workers Comp	19,384.89	15,000.00	4,384.89
411.503 · Fire Co. Liability Insurance	6,428.50	6,000.00	428.50
Total 411.500 · Fire Company Contributions	25,813.39	21,000.00	4,813.39
412.354 · PVEMS (LST Tax)	9,299.72	9,000.00	299.72
Total 01.410 · Public Safety	35,113.11	30,000.00	5,113.11
01.413 · SEO Services	5,800.00	4,750.00	1,050.00
01.414 · Planning & Zoning	2,207.00	1,450.00	757.00
01.430 · Public Works - Highway, Roads			
430.231 · Vehicle Fuel- Gasoline	1,428.88	2,000.00	-571.12
430.232 · Vehicle Fuel - Diesel	6,651.93	5,000.00	1,651.93
430.238 · Clothing, Safety	369.15	500.00	-130.85
430.251 · Repairs- Vehicles & Equipment	15,034.42	10,000.00	5,034.42
430.260 · Small Tools & Supplies <$4K	196.35	1,000.00	-803.65
430.300 · Interest Expense (Bitner Hollow	5,701.41	15,000.00	-9,298.59
432.245 · Winter Maintenance Materials	3,252.38	11,000.00	-7,747.62
433.245 · Traffic Signs	353.12	850.00	-496.88
438.120 · Road Crew Wages	73,135.27	73,925.00	-789.73
438.245 · Road & Bridge Supplies	7,390.57	12,250.00	-4,859.43
Total 01.430 · Public Works - Highway, Roads	113,513.48	131,525.00	-18,011.52
01.480 · Insurance			
405.353 · Bonding & Insurance	600.00	600.00	0.00
484.000 · Liability & Workers Comp.	23,256.40	13,300.00	9,956.40
486.351 · Flood Insurance	1,549.00	1,500.00	49.00
Total 01.480 · Insurance	25,405.40	15,400.00	10,005.40
01.500 · Wages & Benefits (Admin)			
400.105 · Supervisors' Salary	2,250.00	2,250.00	0.00
405.010 · Secretary Wages	22,269.38	23,400.00	-1,130.62
487.197 · Employee Benefits	29,531.95	24,750.00	4,781.95
488.000 · Payroll Taxes	8,872.27	8,250.00	622.27
Total 01.500 · Wages & Benefits (Admin)	62,923.60	58,650.00	4,273.60
01.510 · Office Expenses			
400.453 · Website	1,995.00	2,100.00	-105.00
405.210 · Office Supplies	1,520.11	1,250.00	270.11
405.215 · Postage	247.77	225.00	22.77
405.310 · Computer/Internet Services	1,542.44	2,500.00	-957.56
405.320 · Utilities- Office	732.09	720.00	12.09
405.340 · Advertising & Printing	816.90	1,000.00	-183.10
Total 01.510 · Office Expenses	6,854.31	7,795.00	-940.69
01.520 · Old Gregg			
400.373 · Old Gregg School Expenses	11,397.27	375.00	11,022.27
405.111 · OGS Building Manager	4,254.02	4,250.00	4.02
409.383 · Cost of Space at OGS	3,135.00	3,135.00	0.00
409.400 · OGS Insurance- Building	2,951.39	2,960.00	-8.61
Total 01.520 · Old Gregg	21,737.68	10,720.00	11,017.68
Total Expense	307,786.05	308,119.86	-333.81
Net Ordinary Income	16,432.15	47,630.14	-31,197.99

Gregg Township
Profit & Loss Budget vs. Actual
January through June 2025

	Jan - Jun 25	Budget	$ Over Budget
Other Income/Expense			
Other Income			
301.300 · Equipment Fund Tax Revenue	24,834.70		
310.60 · Street Light Tax Income	3,409.60		
700.100 · Fee-In-Lieu Income	1,250.00		
700.200 · Liquid Fuel Tax Revenue	153,046.07		
Total Other Income	182,540.37		
Other Expense			
411.410 · Equipment Fund Deferred Expense	30,000.00		
433.300 · Street Light Expenses	2,394.43		
720.150 · Liquid Fuels Expenses Submitted	23,729.55		
720.210 · Bitner Hollow Rd Project	22,468.89		
Total Other Expense	78,592.87		
Net Other Income	103,947.50		
Net Income	**120,379.65**	**47,630.14**	**72,749.51**

Gregg Township
Balance Sheet
As of June 30, 2025

	Jun 30, 25
ASSETS	
Current Assets	
Checking/Savings	
01.110 · UNRESERVED ACCOUNTS	
1657 · General Checking	153,119.07
8833 · Savings General	6,339.27
8834 · Capital Account	29,108.62
8851 · Money Market	1,324.23
Total 01.110 · UNRESERVED ACCOUNTS	189,891.19
01.111 · RESERVED ACCOUNTS	
1640 · Fee-In-Lieu Rec Fund	18,222.98
1665 · Street Light Fund Checking	3,324.55
1699 · Playground Account	4,259.08
4383 · Mount Nittany Medical CD	17,161.41
4951 · Dunklebarger CD	2,451.99
8831 · FNB Equipment Fund	173,516.29
8832 · Liquid Fuels (State Aid) Acct	650,462.40
Total 01.111 · RESERVED ACCOUNTS	869,398.70
Total Checking/Savings	1,059,289.89
Accounts Receivable	
11000 · Accounts Receivable	7,584.50
Total Accounts Receivable	7,584.50
Other Current Assets	
9999 · Contingent Receivable	532,747.67
Total Other Current Assets	532,747.67
Total Current Assets	1,599,622.06
Fixed Assets	
6000 · Auman Property	36,961.00
Total Fixed Assets	36,961.00
Other Assets	
01.160 · Fixed Assets	
164.000 · Machinery/Equipment	37,000.00
Total 01.160 · Fixed Assets	37,000.00
Total Other Assets	37,000.00
TOTAL ASSETS	**1,673,583.06**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200.200 · Accounts Payable	30,078.03
Total Accounts Payable	30,078.03
Other Current Liabilities	
01.200 · Payroll Liabilities	5,012.55
200.000 · Deferred Revenue	
200.10 · Fee-In-Lieu Deferred	15,066.83
200.20 · Liquid Fuels Deferred	462,998.14
200.30 · Playground Funds Deferred	4,134.37
200.400 · Equipment Fund Deferred	166,318.21
200.500 · Street Light Fund Deferred	93.45
Total 200.000 · Deferred Revenue	648,611.00

9:04 AM

08/11/25

Accrual Basis

Gregg Township
Balance Sheet
As of June 30, 2025

	Jun 30, 25
250.000 · Escrow	
250.001 · Mount Nittany Medical Escrow	15,000.00
250.002 · Dunklebarger Escrow	2,387.00
Total 250.000 · Escrow	17,387.00
Total Other Current Liabilities	671,010.55
Total Current Liabilities	701,088.58
Long Term Liabilities	
7000 · Loan (Bitner Hollow)	80,182.20
Total Long Term Liabilities	80,182.20
Total Liabilities	781,270.78
Equity	892,312.28
TOTAL LIABILITIES & EQUITY	**1,673,583.06**

8:32 AM
08/04/25
Accrual Basis

Old Gregg School
Profit & Loss Budget vs. Actual
January through July 2025

	Jan - Jul 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
09.380 · Miscellaneous Revenue			
387.10 · Donations	185.25		
Total 09.380 · Miscellaneous Revenue	185.25		
343 · Monthly Room Rentals	60,989.00	60,146.34	842.66
344 · Daily Room Rentals	764.15	291.66	472.49
345 · Gym Rental	8,133.22	5,541.67	2,591.55
346 · Kitchen	410.62	1,750.00	-1,339.38
347 · Events	1,440.94	1,500.00	-59.06
348 · Membership	540.00	204.17	335.83
380.60 · Display Case	350.00	350.00	0.00
Total Income	72,813.18	69,783.84	3,029.34
Expense			
09.409 · Administrative			
409.210 · Office Supplies	0.00	87.50	-87.50
409.310 · Professional Services	0.00	350.00	-350.00
409.316 · Security	2,662.50	2,625.00	37.50
409.317 · Permits	464.49	125.00	339.49
409.341 · Advertising	0.00	50.00	-50.00
409.344 · Website	1,155.00	1,000.00	155.00
Total 09.409 · Administrative	4,281.99	4,237.50	44.49
09.489 · Event Expenses			
489.300 · Event/Fundraising Expense	0.00	200.00	-200.00
Total 09.489 · Event Expenses	0.00	200.00	-200.00
410 · Maintenance			
409.226 · Cleaning Supplies	59.11	816.67	-757.56
409.236 · Building Supplies	487.13	583.34	-96.21
409.318 · Janitorial	6,757.50	7,029.17	-271.67
409.372 · Maintenance and Repair	2,251.89	4,666.66	-2,414.77
Total 410 · Maintenance	9,555.63	13,095.84	-3,540.21
420 · Utilities			
409.230 · Heating Fuel	19,075.00	13,000.00	6,075.00
409.231 · Heating - Propane	3,545.81	2,666.66	879.15
409.361 · Electricity	10,851.04	12,250.00	-1,398.96
409.364 · Sewer	3,332.00	3,136.00	196.00
409.366 · Water	959.61	1,236.66	-277.05
409.367 · Garbage	1,090.00	1,260.00	-170.00
409.368 · Internet	1,701.27	1,995.00	-293.73
Total 420 · Utilities	40,554.73	35,544.32	5,010.41
430 · Bank & Credit Card Charges	521.17	525.00	-3.83
Total Expense	54,913.52	53,602.66	1,310.86
Net Ordinary Income	17,899.66	16,181.18	1,718.48
Other Income/Expense			
Other Income			
340.01 · Interest Income	66.43		
700 · Township Office Rent	3,657.50	3,657.50	0.00
Total Other Income	3,723.93	3,657.50	66.43
Other Expense			
710 · Township Expenses			
710.10 · Maintenance & Repair	15,773.80	3,857.14	11,916.66
710.20 · Building Manager	4,827.50	4,958.34	-130.84
710.30 · Administrative (Secretary)	4,095.00	4,095.00	0.00

Old Gregg School
Profit & Loss Budget vs. Actual
January through July 2025

	Jan - Jul 25	Budget	$ Over Budget
710.40 · Supplies	0.00	437.50	-437.50
710.50 · Insurance- Building	3,632.31	3,453.33	178.98
Total 710 · Township Expenses	28,328.61	16,801.31	11,527.30
Total Other Expense	28,328.61	16,801.31	11,527.30
Net Other Income	-24,604.68	-13,143.81	-11,460.87
Net Income	**-6,705.02**	**3,037.37**	**-9,742.39**

Old Gregg School
Balance Sheet
As of July 31, 2025

	Jul 31, 25
ASSETS	
Current Assets	
Checking/Savings	
100.01 · FNB Checking 1673	36,981.15
1000 · Petty Cash	100.00
1681 · FNB Capital Reserve 1681	3,854.82
Total Checking/Savings	40,935.97
Accounts Receivable	
11000 · Accounts Receivable	-1,413.17
Total Accounts Receivable	-1,413.17
Total Current Assets	39,522.80
TOTAL ASSETS	**39,522.80**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
09.200 · Accounts Payable	26,570.85
Total Accounts Payable	26,570.85
Total Current Liabilities	26,570.85
Total Liabilities	26,570.85
Equity	12,951.95
TOTAL LIABILITIES & EQUITY	**39,522.80**