Regular BOS Meeting Agenda
April 10, 2025
6:30 pm in Room 203

Call to Order Regular Board of Supervisors Meeting

Pledge of Allegiance

PUBLIC COMMENTS

ROADMASTER REPORT

1. Open and accept stone bids at 12 noon on Thursday, April 10, 2025.
2. Met with Ken Szala on Monday, April 7, 2025, Engineer regarding box culvert on Bitner Hollow Road
3. Discuss double seal three roads this summer:
    a. Beaver Dam Road
    b. Grenoble Road
    c. Gingrich Gap

If in agreement, will need a motion to double seal the three roads this summer.

LIAISON REPORTS

1. Solicitors Report
2. Emergency Management Coordinator
3. Gregg Township Fire Company
4. Old Gregg School
    a. Advisory Board Report
    b. Maintenance Report
5. Penns Valley Code Enforcement Agency (PVCEA)
6. Penns Valley Emergency Medical Services (PVEMS)
7. Penns Valley Regional Planning Commission (PVRPC)
8. Planning Commission (PC)
9. Water & Sewer Authorities

SECRETARY/TREASURER'S REPORT

1. I will entertain a Motion to approve the March 13, 2025 BOS Meeting Minutes
2. I will entertain a Motion to accept and approve the February 2025 Balance Sheet and P&L (Profit & Loss) Financial Reports for Gregg Twp Supervisors & OGS.

UNIFINISHED BUSINESS

1. John & Catherine Smith's Conditional Use Application

2. Re-establish and re-recognize the Agricultural Security Areas Ordinance. Agricultural Security Areas – Supposed to be reviewed every 7 years. Hasn't been reviewed since 2003. Received an Ag Security Area request on Friday, November 8, 2024 (request was approved at March BOS meeting).

NEW BUSINESS

1. Need a motion to write off a balance of $4,484.09 on Balance Sheet as A/R Aging Summary from years ago for Auman cleanup but Auman's did not reimburse the township. This can be written off for 2024, since the books are not closed yet.
2. Dunklebarger CD up for renewal on 4/19/2025.

CORRESPONDENCE

ADJOURN

Next meeting: May 8, 2025 at 6:30 p.m.

11:10 AM

04/09/25

Accrual Basis

Gregg Township
Balance Sheet
As of February 28, 2025

		Feb 28, 25
ASSETS		
Current Assets		
Checking/Savings		
01.110 · UNRESERVED ACCOUNTS		
1657 · General Checking	59,574.85	
8833 · Savings General	6,280.41	
8834 · Capital Account	28,838.36	
8851 · Money Market	1,351.70	
Total 01.110 · UNRESERVED ACCOUNTS		96,045.32
01.111 · RESERVED ACCOUNTS		
1311 · Money Mkt (Bitner Hollow)	-1.59	
1640 · Fee-In-Lieu Rec Fund	16,776.43	
1665 · Street Light Fund Checking	1,758.36	
1699 · Playground Account	4,253.72	
4383 · Mount Nittany Medical CD	16,849.25	
4951 · Dunklebarger CD	2,439.85	
8831 · FNB Equipment Fund	177,988.03	
8832 · Liquid Fuels (State Aid) Acct	490,331.22	
Total 01.111 · RESERVED ACCOUNTS		710,395.27
Total Checking/Savings		806,440.59
Accounts Receivable		
11000 · Accounts Receivable		4,684.09
Total Accounts Receivable		4,684.09
Other Current Assets		
9999 · Contingent Receivable		532,747.67
Total Other Current Assets		532,747.67
Total Current Assets		1,343,872.35
Fixed Assets		
6000 · Auman Property		36,961.00
Total Fixed Assets		36,961.00
Other Assets		
01.160 · Fixed Assets		
164.000 · Machinery/Equipment	37,000.00	
Total 01.160 · Fixed Assets		37,000.00
Total Other Assets		37,000.00
TOTAL ASSETS		**1,417,833.35**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
200.200 · Accounts Payable		16,328.40
Total Accounts Payable		16,328.40

11:10 AM

04/09/25

Accrual Basis

Gregg Township
Balance Sheet
As of February 28, 2025

			Feb 28, 25
Other Current Liabilities			
01.200 · Payroll Liabilities			
210.000 · Social Security Twp (FICA)	1,992.50		
211.000 · Federal Tax Withheld	1,307.78		
212.000 · State Tax Withheld	247.31		
213.000 · Local Tax Withheld	761.72		
214.000 · Medicare Withheld	466.00		
221.000 · PA Unemployment Company	27.50		
01.200 · Payroll Liabilities - Other	346.10		
Total 01.200 · Payroll Liabilities		5,148.91	
200.000 · Deferred Revenue			
200.10 · Fee-In-Lieu Deferred	15,066.83		
200.20 · Liquid Fuels Deferred	462,998.14		
200.30 · Playground Funds Deferred	4,134.37		
200.400 · Equipment Fund Deferred	166,318.21		
200.500 · Street Light Fund Deferred	93.45		
Total 200.000 · Deferred Revenue		648,611.00	
250.000 · Escrow			
250.001 · Mount Nittany Medical Escrow	15,000.00		
250.002 · Dunklebarger Escrow	2,387.00		
Total 250.000 · Escrow		17,387.00	
Total Other Current Liabilities			671,146.91
Total Current Liabilities			687,475.31
Long Term Liabilities			
7000 · Loan (Bitner Hollow)			65,575.95
Total Long Term Liabilities			65,575.95
Total Liabilities			753,051.26
Equity			664,782.09
TOTAL LIABILITIES & EQUITY			**1,417,833.35**

Gregg Township
Profit & Loss Budget vs. Actual
January through February 2025

	Jan - Feb 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
01.300 · Revenue - Taxes			
301.100 · Real Estate Taxes - Current	96.55	0.00	96.55
301.400 · Real Estate Taxes - Delinquent	62.60	0.00	62.60
310.100 · Real Estate Transfer Tax	775.00	5,000.00	-4,225.00
310.210 · Earned Income	17,222.93	17,000.00	222.93
310.500 · Local Services Tax	3,890.49	0.00	3,890.49
356.010 · Forest in Lieu of Taxes	0.00	0.00	0.00
Total 01.300 · Revenue - Taxes	22,047.57	22,000.00	47.57
01.320 · Revenue - Licenses & Permits			
361.330 · ZHB Permit - Variance, Cond.Use	0.00	0.00	0.00
363.200 · Logging Permits	0.00	0.00	0.00
Total 01.320 · Revenue - Licenses & Permits	0.00	0.00	0.00
01.330 · Revenues - Fines & Forfeits			
331.120 · Violations & Court Fines	156.90	333.34	-176.44
331.130 · State Police (Vehicle Fines)	0.00	0.00	0.00
Total 01.330 · Revenues - Fines & Forfeits	156.90	333.34	-176.44
01.340 · Interest Income	4,836.25	6,666.67	-1,830.42
01.350 · Intergovernmental Revenue			
355.010 · PURTA-Shared Revenue	0.00	0.00	0.00
355.040 · Liquor Licenses	200.00	200.00	0.00
355.090 · Act 13 Impact Fee	0.00	0.00	0.00
355.100 · OGS Reimbursement	0.00	0.00	0.00
358.364 · Sewer & Water Reimbursement	0.00	0.00	0.00
01.350 · Intergovernmental Revenue - Other	0.00	0.00	0.00
Total 01.350 · Intergovernmental Revenue	200.00	200.00	0.00
01.360 · Charges for Services			
362.364 · On-lot sewer application fee	0.00	1,583.33	-1,583.33
362.444 · Perc Prep Payments	450.00		
362.460 · Engineering reimbursement	0.00	416.67	-416.67
Total 01.360 · Charges for Services	450.00	2,000.00	-1,550.00
01.380 · Miscellaneous Revenue	75.00	83.33	-8.33
Total Income	27,765.72	31,283.34	-3,517.62
Expense			
01.400 · Dues & Fees			
400.331 · Mileage	0.00	62.50	-62.50
400.390 · Bank Service Fees	203.06	283.34	-80.28
400.420 · Dues & Memberships	177.11	2,100.00	-1,922.89
400.460 · Meetings & Conferences	364.00	277.77	86.23
Total 01.400 · Dues & Fees	744.17	2,723.61	-1,979.44
01.402 · Professional Fees			
402.311 · Accounting & Auditing Services	0.00	5,000.00	-5,000.00
404.310 · Solicitor for Supervisors	2,640.00	2,500.00	140.00
408.313 · Engineering Services	0.00	416.67	-416.67
Total 01.402 · Professional Fees	2,640.00	7,916.67	-5,276.67
01.403 · Tax Collection			
403.105 · Tax Collector - Elected	314.89	300.00	14.89
403.210 · Tax Collection Supplies	0.00	0.00	0.00
403.310 · Tax Collection Fees	428.54	250.00	178.54
Total 01.403 · Tax Collection	743.43	550.00	193.43

Gregg Township
Profit & Loss Budget vs. Actual
January through February 2025

	Jan - Feb 25	Budget	$ Over Budget
01.409 · Building (Shed) Expenses			
409.200 · Shop & Shed Repair Supplies	130.19	250.00	-119.81
409.230 · Propane Gas Purchase	0.00	600.00	-600.00
409.320 · Utilities- Shed	3,147.32	1,133.33	2,013.99
Total 01.409 · Building (Shed) Expenses	3,277.51	1,983.33	1,294.18
01.410 · Public Safety			
411.500 · Fire Company Contributions			
411.501 · Fire Volunteer Workers Comp	9,921.47	7,500.00	2,421.47
411.503 · Fire Co. Liability Insurance	0.00	0.00	0.00
Total 411.500 · Fire Company Contributions	9,921.47	7,500.00	2,421.47
412.354 · PVEMS (LST Tax)	3,890.49	0.00	3,890.49
Total 01.410 · Public Safety	13,811.96	7,500.00	6,311.96
01.413 · SEO Services	450.00	1,583.34	-1,133.34
01.414 · Planning & Zoning	1,985.00	750.00	1,235.00
01.430 · Public Works - Highway, Roads			
430.231 · Vehicle Fuel- Gasoline	265.12	666.67	-401.55
430.232 · Vehicle Fuel - Diesel	4,526.00	1,666.67	2,859.33
430.238 · Clothing, Safety	0.00	166.66	-166.66
430.251 · Repairs- Vehicles & Equipment	4,590.22	3,333.33	1,256.89
430.260 · Small Tools & Supplies <$4K	32.38	333.34	-300.96
430.300 · Interest Expense (Bitner Hollow	299.89	5,000.00	-4,700.11
432.245 · Winter Maintenance Materials	24,653.08	11,000.00	13,653.08
433.245 · Traffic Signs	0.00	283.33	-283.33
438.120 · Road Crew Wages	28,724.15	24,641.67	4,082.48
438.245 · Road & Bridge Supplies	35.08	4,083.34	-4,048.26
Total 01.430 · Public Works - Highway, Roads	63,125.92	51,175.01	11,950.91
01.480 · Insurance			
405.353 · Bonding & Insurance	0.00	0.00	0.00
484.000 · Liability & Workers Comp.	11,467.85	5,200.00	6,267.85
486.351 · Flood Insurance	0.00	0.00	0.00
Total 01.480 · Insurance	11,467.85	5,200.00	6,267.85
01.500 · Wages & Benefits (Admin)			
400.105 · Supervisors' Salary	750.00	750.00	0.00
405.010 · Secretary Wages	8,640.00	7,800.00	840.00
487.197 · Employee Benefits	9,385.74	8,250.00	1,135.74
488.000 · Payroll Taxes	3,413.36	2,750.00	663.36
Total 01.500 · Wages & Benefits (Admin)	22,189.10	19,550.00	2,639.10
01.510 · Office Expenses			
400.453 · Website	0.00	0.00	0.00
405.210 · Office Supplies	1,001.55	416.66	584.89
405.215 · Postage	73.00	75.00	-2.00
405.310 · Computer/Internet Services	2.11	833.33	-831.22
405.320 · Utilities- Office	244.08	240.00	4.08
405.340 · Advertising & Printing	0.00	100.00	-100.00
Total 01.510 · Office Expenses	1,320.74	1,664.99	-344.25

Gregg Township
Profit & Loss Budget vs. Actual
January through February 2025

	Jan - Feb 25	Budget	$ Over Budget
01.520 · Old Gregg			
400.373 · Old Gregg School Expenses	1,746.15	125.00	1,621.15
405.111 · OGS Building Manager	1,665.00	1,416.67	248.33
409.383 · Cost of Space at OGS	0.00	1,045.00	-1,045.00
409.400 · OGS Insurance- Building	0.00	986.66	-986.66
Total 01.520 · Old Gregg	3,411.15	3,573.33	-162.18
Total Expense	125,166.83	104,170.28	20,996.55
Net Ordinary Income	-97,401.11	-72,886.94	-24,514.17
Other Income/Expense			
Other Income			
301.300 · Equipment Fund Tax Revenue	16.09		
Total Other Income	16.09		
Other Expense			
411.410 · Equipment Fund Deferred Expense	0.19		
433.300 · Street Light Expenses	683.95		
720.150 · Liquid Fuels Expenses Submitted	2,300.00		
720.210 · Bitner Hollow Rd Project	10,940.00		
Total Other Expense	13,924.14		
Net Other Income	-13,908.05		
Net Income	**-111,309.16**	**-72,886.94**	**-38,422.22**

10:24 AM

03/03/25

Cash Basis

Old Gregg School
Balance Sheet
As of February 28, 2025

	Feb 28, 25
ASSETS	
Current Assets	
Checking/Savings	
100.01 · FNB Checking 1673	16,022.90
1000 · Petty Cash	100.00
1681 · FNB Capital Reserve 1681	3,848.78
Total Checking/Savings	19,971.68
Accounts Receivable	
11000 · Accounts Receivable	-712.24
Total Accounts Receivable	-712.24
Total Current Assets	19,259.44
TOTAL ASSETS	**19,259.44**
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
6000 · Security Deposit	101.48
Total Other Current Liabilities	101.48
Total Current Liabilities	101.48
Total Liabilities	101.48
Equity	19,157.96
TOTAL LIABILITIES & EQUITY	**19,259.44**

Old Gregg School
Profit & Loss Budget vs. Actual
January through February 2025

	Jan - Feb 25	Budget	$ Over Budget
Ordinary Income/Expense			
Income			
09.340 · Interest, Rents, and Royalties			
342.32 · Individual Room Rentals	80.89		
Total 09.340 · Interest, Rents, and Royalties	80.89		
09.380 · Miscellaneous Revenue			
387.10 · Donations	269.25		
Total 09.380 · Miscellaneous Revenue	269.25		
343 · Monthly Room Rentals	17,754.00	17,184.67	569.33
344 · Daily Room Rentals	161.48	83.33	78.15
345 · Gym Rental	3,252.26	1,583.34	1,668.92
346 · Kitchen	123.54	500.00	-376.46
347 · Events	586.84	1,500.00	-913.16
348 · Membership	490.00	58.34	431.66
380.60 · Display Case	100.00	100.00	0.00
Total Income	22,818.26	21,009.68	1,808.58
Expense			
09.409 · Administrative			
409.210 · Office Supplies	0.00	25.00	-25.00
409.310 · Professional Services	0.00	0.00	0.00
409.316 · Security	775.00	750.00	25.00
409.317 · Permits	175.17	0.00	175.17
409.341 · Advertising	0.00	50.00	-50.00
409.344 · Website	0.00	0.00	0.00
409.730 · Capital Improvement	7,250.00		
Total 09.409 · Administrative	8,200.17	825.00	7,375.17
09.489 · Event Expenses			
489.300 · Event/Fundraising Expense	0.00	200.00	-200.00
Total 09.489 · Event Expenses	0.00	200.00	-200.00
410 · Maintenance			
409.226 · Cleaning Supplies	0.00	233.34	-233.34
409.236 · Building Supplies	162.38	166.67	-4.29
409.318 · Janitorial	1,747.50	2,008.34	-260.84
409.372 · Maintenance and Repair	1,661.04	1,333.33	327.71
Total 410 · Maintenance	3,570.92	3,741.68	-170.76
420 · Utilities			
409.230 · Heating Fuel	13,500.00	12,000.00	1,500.00
409.231 · Heating - Propane	2,435.34	666.67	1,768.67
409.361 · Electricity	3,669.17	3,500.00	169.17
409.364 · Sewer	952.00	896.00	56.00
409.366 · Water	277.39	353.33	-75.94
409.367 · Garbage	360.00	360.00	0.00
409.368 · Internet	557.47	570.00	-12.53
Total 420 · Utilities	21,751.37	18,346.00	3,405.37
430 · Bank & Credit Card Charges	126.15	150.00	-23.85
Total Expense	33,648.61	23,262.68	10,385.93
Net Ordinary Income	-10,830.35	-2,253.00	-8,577.35
Other Income/Expense			
Other Income			
340.01 · Interest Income	11.44		
700 · Township Office Rent	0.00	1,045.00	-1,045.00
Total Other Income	11.44	1,045.00	-1,033.56

Old Gregg School
Profit & Loss Budget vs. Actual
January through February 2025

	Jan - Feb 25	Budget	$ Over Budget
Other Expense			
710 · Township Expenses	0.00	5,698.34	-5,698.34
Total Other Expense	0.00	5,698.34	-5,698.34
Net Other Income	11.44	-4,653.34	4,664.78
Net Income	-10,818.91	-6,906.34	-3,912.57