

**GREGG TOWNSHIP
CENTRE COUNTY, PENNSYLVANIA
RESOLUTION R-25-03
FEE SCHEDULE**

A RESOLUTION ADOPTING CONSOLIDATED FEE SCHEDULE FOR FISCAL YEAR 2025

WHEREAS, the Municipality of Gregg Township's Code make provisions for the implementation of taxes and fees for services provided by the Municipality; and

WHEREAS, the Municipal Board of Supervisors determines each fiscal year which authorized sources and in what manner taxes and fees shall be levied and used to raise revenue required to meet the general expenses of the Municipality; and

WHEREAS, certain rates and fees of the Master Fee Schedule have previously been adopted by the Board of Supervisors in prior resolutions; and

WHEREAS, the Board of Supervisors has reviewed these rates and fees, have determined it is necessary to adopt these rates and fees; and

WHEREAS, the Board of Supervisors may at any time adjust or amend all or portions of the Master Fee Schedule and set certain rates and fees in separate resolutions, if needed.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF GREGG TOWNSHIP, PENNSYLVANIA, AS FOLLOWS:

Section 1: The amendment to the Master Fee Schedule, as provided in Exhibit "A" attached hereto and incorporated herein by reference, is hereby adopted and shall be amended in its entirety to reflect the new version as attached to this resolution.

Section 2: That all provisions of any resolution of the Board of Supervisors in conflict with the provisions of this resolution be repealed, and all other provisions not in conflict with the provisions of this resolution shall remain in full force and effect.

Section 3: Effective Date. The rate and fee adjustments and amendments of this resolution shall become effective on January 6, 2025.

PASSES AND APPROVED BY THE Board of Supervisors of Gregg Township, Centre County, Pennsylvania on the 6th day of January 2025.

GREGG TOWNSHIP BOARD OF SUPERVISORS

ATTEST:


Vicky Vanada, Secretary

 Chair



**MASTER FEE SCHEDULE
EFFECTIVE JANUARY 6, 2025**

As adopted on Sept. 12, 2024 by the Board of Supervisors

Section 1. Administration & Business-Related Fees

Miscellaneous Charges	Rate	Note
Photocopy – Black & White	\$0.25	Per page, single-sided copy
Photocopy – Color	\$0.50	Per page, single-sided copy
Certification of a Record	\$5.00	Per document
Municipal Lien Request	\$30.00	Per Parcel
Postage for requests fulfilled by US Mail		Actual cost of mailing
Mileage Reimbursement	\$0.67	Per mile, IRS allowable rate (2024)
Municipal Budget Document (Electronic Copy)	N/C	No charge. Can be obtained on Township website
Return Check Fee (NSF – Non-sufficient funds), applies to all checks written to Township	\$35.00	Negotiable instruments given in payment of utility bills, applications, reservations, etc. (checks, money orders, account drafts, etc)
Credit/Debit Card Transactions Gregg Twp will accept Visa, Mastercard, American Express & Discover for payments remitted to the township for services including permits, application fees and rentals. There is a 3% processing fee for credit cards.		3% processing fee for credit cards

Open Records Request Fees	Rate	Note
Photocopy – Black & White	\$0.25	Per page, single-sided copy
Photocopy – Color	\$0.50	Per page, single-sided copy
Specialized Documents		Actual Cost
Records Delivered via Email		No additional fee may be imposed
Flash Drive		Actual Cost
Facsimile		Actual Cost
Other Media		Actual Cost
Redaction		No Additional Fee may be imposed
Postage		Actual Cost USPS first class postage
Liquor License Transfer	Rates	Note
Liquor License Transfer Application	\$1,500.00	Includes application review and up to three (3) hours of public hearing
Additional Public Hearings for Liquor License Transfer	\$500.00	Maximum of three (3) hours

GREGG TOWNSHIP, CENTRE COUNTY, MASTER FEE SCHEDULE

Peddling, Soliciting, and Transient Retail Permits	Rates	Note
Application Fee	\$80.00 Per Person	One month or any part thereof
	\$40.00 Per Person	Each additional month or any part thereof
	\$200.00 Per Person	One (1) Calendar Year
Exemptions – Charitable groups	—	Should present a copy of groups charter for verification & record

Peddling: Shall be defined as an individual, person, corporation, etc., that is selling a product and/or service, or promoting a product and/or service door-to-door that will be performed or delivered by the person peddling.

Soliciting: Shall be defined as an individual, person, corporation, etc., that is selling a product and/or service, promoting a product and/or service door-to-door, but is not providing the product or service at the time of the solicitation.

Transient: Shall be defined as an individual, person, corporation, etc., that would establish a temporary, defined location to conduct business within the Township.

Documents	Rates	Note
Code of Ordinances	Online	Online
Code of Ordinances Update	Online	Online
Zoning Map/Development Review Map/Official Map A. 8 ½" x 11"	Online	

***NOTE: The above documents can be accessed via the Township's website at www.greggtownship.org

Emergency False Fire Alarm Fees		
1. First Alarm		None – Notification Only
2. Second Alarm		None – Notification Only
3. Third Alarm		None – Notification Only – Warning
4. Fourth Alarm		\$150.00
5. Fifth Alarm		\$300.00

** Per Calendar Year. Billing done through Gregg Township Fire Company

Section 2. Tax Collection Fees

Tax Collection Fees (Township)	Rates	Note
Tax Certificate Form	\$20.00	
Duplicate Bill	\$4.00	
Mobile Home or House Trailer Removal Permit	\$2.00	

GREGG TOWNSHIP, CENTRE COUNTY, MASTER FEE SCHEDULE

Certified Letter		Actual Cost
Return Check Fee, Applies to all checks written to: Gregg Township Tax Collector	\$25.00 + Bank Fees	Will be applied to all dishonored negotiable instruments given in payment of taxes (checks, money orders, account drafts, etc.)
Copies	No Charge	
Tolerance of overpayment or underpayment	\$2.00	

Section 3. Zoning Hearing Board

Zoning Permit Fees		
Fee In-Lieu-of Park/Open Space Dedication	\$1,250.00	Per new dwelling created in lieu of parkland dedication
Logging Permit	\$100.00	

Zoning Hearing Board	Rates	Notes
Zoning Hearing Board Appeals		
Application Fee	\$1250.00	State permitted costs in excess of application fee: Legally required advertising, postage, stenographers transcript, staff compensation, administrative overhead. Stenographers cost shared equally by Township
Fee to continue challenge hearing	\$90.00	
Fee to postpone challenge hearing	\$120.00	

Section 4. Public Works Fees

Public Works Permits	Rates	Note
Hauling Agreement Bond	\$12,500.00	Per mile on paved road
Hauling Agreement Bond	\$6,000	Per mile on unpaved road
Permit for Events on Township Roads, Parks, and Trails (Parades, 5K Races, Bicycle Races)	\$35.00	Certificate of General Liability Insurance in the amount of \$1,000,000.00 naming Gregg Township as an additional insured.
Road Name Sign / 911 addressing/ House Number Post, Bracket & Hardware for sign installation	1 st lane or driveway sign is free to resident. Any signs after the first free sign will be charged to the resident at the current cost of the sign.	

Section 5. Township Labor and Equipment Fees

Township Equipment	Rates	Note
**All Rates are Per Hour Without an Operator		
Front End Loader	\$100.00	Per hour, 2-hour minimum charge
Backhoe	\$100.00	Per hour, 2-hour minimum charge
Large Tractor Mower	\$100.00	Per hour, 2-hour minimum charge
Riding Mower	\$40.00	Per hour, 2-hour minimum charge
Wood Chipper	\$60.00	Per hour, 2-hour minimum charge
Work Truck	\$60.00	Per hour, 2-hour minimum charge
Concrete Saw	\$40.00	Per hour, 2-hour minimum charge
Weed-eater	\$30.00	Per hour, 2-hour minimum charge
Chainsaw	\$30.00	Per hour, 2-hour minimum charge

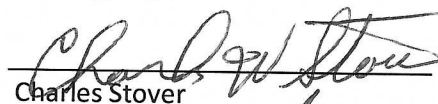
Township Labor	Rates	Notes
Labor Per Hour, Per Employee	TBD	Actual Hourly rate based on pay and benefits. May include overtime, if applicable

Repealer and Adoption:

This resolution shall supersede all previous Resolutions of the Gregg Township Board of Supervisors concerning the fee schedule for the Gregg Township Code of Ordinances, and Insofar as they are inconsistent herewith, all such previous resolutions are hereby repealed.

This Resolution shall take effect upon adoption.

SUPERVISORS:


Charles Stover


Ben Haupt


Vicky Vanada

ATTEST:

 _____, Gregg Township Secretary
Vicky Vanada

DATE: January 6, 2025

