

**Board of Supervisor's Meeting
December 12, 2024 @ 6:30 pm**

CALL TO ORDER/PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

LIASON REPORTS:

1. Solicitor's Report
 - a. Update on previous secretary
 - b. Termination of previous secretary
2. Emergency Management Coordinator
3. Gregg Township Fire Company
4. Old Gregg School
 - a. Advisory Board Report
 - b. Maintenance Report – David Sweeley
5. Penns Valley Code Enforcement Agency (PVCEA)
6. Penns Valley Emergency Medical Services (PVEMS)
7. Penns Valley Regional Planning Commission (PVRPC)
8. Planning Commission (PC)
9. Water and Sewer Authorities

SECRETARY/TREASURER'S REPORT:

1. Motion to approve the November 14, 2024 BOS Regular Meeting Minutes
2. 2025 Budget distributed at November 14, 2025 BOS meeting
3. Approve 2025 OGS & Gregg Twp Budgets

ROADMASTER REPORT

UNFINISHED BUSINESS:

1. ATCS –Marty Mallone – Update on Bitner Hollow
2. Rental Ordinance Amendment
3. Recreation Fee-In-Lieu Language

New Business:

1. Update on gym, boiler, electric service, and roof – Ben Haupt
2. Agricultural Security Areas – Supposed to be reviewed every 7 years. Hasn't been reviewed since 2003. Received an Ag Security Area request on Friday, November 8, 2024.
3. County and State Conferences and reimbursement. Second Class Handbook states that the attendee shall have the following paid by the township (provided receipts are submitted with paperwork):
For State conferences:

- a. Conference fees
- b. Milage

In addition, for the County conference, once the attendee presents the Certificate of Attendance to the township office, the **attendee may collect \$50.00 from the township** for attending the conference.

Township is not obligated to pay for attendee meals, hotels, etc. This is only if all supervisors vote to do so.

If the township has paid for the attendees conference and the attendee does not go to the conference and cannot show proof of attending the conference, the attendee will need to reimburse the township for not attending the conference.

- 4. Setting Real Estate millage for 2025. Need to notify the Centre County Assessment Office by December 16, 2024.

Current rates:

Township General – Rate of 3.000 mills

Equipment Fund – Rate of 0.500 mills

- 5. Motion to approve roadcrew raises
- 6. PA Background Checks for Township Supervisors

CORRESPONDANCE

ADJOURN: Next meeting is on Monday, January 6, 2025 @ 6:30 pm for reorganization meeting.

**Gregg Township Board of Supervisors
Special Meeting Minutes - Budget
Thursday, November 7, 2024 @ 6:30 pm**

The Special scheduled Budget Board of Supervisors (BOS) meeting for Gregg Township, Centre County, was held on Thursday, November 7, 2024, at 106 School Street, Suite 203, Spring Mills, PA, with Ben Haupt and Vicky Vanada in attendance.

There were no other attendees at the meeting.

CALL TO ORDER

Mr. Haupt called the meeting to order at 6:30 pm

Pledge of Allegiance

PUBLIC COMMENTS: No attendees present.

NEW BUSINESS:

- ∞ Discussion of Gregg Township Supervisors 2025 Budget.

CORRESPONDENCE: None

Ms. Vanada made a motion to adjourn the Special Budget BOS meeting at 7:30 pm, Second, by Mr. Haupt. No further discussion. The vote in favor was unanimous. Meeting Adjourned.

Next meeting is the regularly scheduled BOS meeting on Thursday, November 14, 2024 @ 6:30 pm in room 203.

Respectfully Submitted By,

Vicky Vanada
Secretary/Treasurer
Gregg Township, Centre County

Gregg Township
Balance Sheet
As of October 31, 2024

	Oct 31, 24
ASSETS	
Current Assets	
Checking/Savings	
01.110 · UNRESERVED ACCOUNTS	
1657 · General Checking	54,514.15
8833 · Savings General	6,216.64
8834 · Capital Account	28,545.56
8851 · Money Market	1,377.71
Total 01.110 · UNRESERVED ACCOUNTS	90,654.06
01.111 · RESERVED ACCOUNTS	
1311 · Money Mkt (Bitner Hollow)	448,137.01
1640 · Fee-In-Lieu Rec Fund	16,643.93
1665 · Street Light Fund Checking	1,178.14
1699 · Playground Account	4,247.58
4383 · Mount Nittany Medical CD	16,849.25
4951 · Dunklebarger CD	2,439.85
8831 · FNB Equipment Fund	175,070.38
8832 · Liquid Fuels (State Aid) Acct	559,260.24
Total 01.111 · RESERVED ACCOUNTS	1,223,826.38
Total Checking/Savings	1,314,480.44
Accounts Receivable	
11000 · Accounts Receivable	60,978.14
Total Accounts Receivable	60,978.14
Other Current Assets	
9999 · Contingent Receivable	532,747.67
Total Other Current Assets	532,747.67
Total Current Assets	1,908,206.25
Fixed Assets	
6000 · Auman Property	36,961.00
Total Fixed Assets	36,961.00
Other Assets	
01.160 · Fixed Assets	
164.000 · Machinery/Equipment	37,000.00
Total 01.160 · Fixed Assets	37,000.00
Total Other Assets	37,000.00
TOTAL ASSETS	1,982,167.25
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200.200 · Accounts Payable	24,517.11
Total Accounts Payable	24,517.11
Other Current Liabilities	
01.200 · Payroll Liabilities	
210.000 · Social Security Twp (FICA)	1,852.84
211.000 · Federal Tax Withheld	1,173.78
212.000 · State Tax Withheld	220.74
213.000 · Local Tax Withheld	284.96
214.000 · Medicare Withheld	433.36
221.000 · PA Unemployment Company	84.61
Total 01.200 · Payroll Liabilities	4,050.29

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12/10/24

Accrual Basis

Gregg Township Balance Sheet As of October 31, 2024

	Oct 31, 24
200.000 · Deferred Revenue	
200.10 · Fee-In-Lieu Deferred	15,066.83
200.20 · Liquid Fuels Deferred	429,413.33
200.30 · Playground Funds Deferred	4,134.37
200.400 · Equipment Fund Deferred	139,670.88
200.500 · Street Light Fund Deferred	990.99
Total 200.000 · Deferred Revenue	589,276.40
250.000 · Escrow	
250.001 · Mount Nittany Medical Escrow	15,000.00
250.002 · Dunklebarger Escrow	2,387.00
Total 250.000 · Escrow	17,387.00
Total Other Current Liabilities	610,713.69
Total Current Liabilities	635,230.80
Long Term Liabilities	
7000 · Loan (Bitner Hollow)	500,000.00
Total Long Term Liabilities	500,000.00
Total Liabilities	1,135,230.80
Equity	
30000 · Opening Balance Equity	440,891.64
32000 · Retained Earnings	168,314.78
6600 · OGS Transfers	51,473.01
9990 · Penalty Non-Deductible	-22,680.30
Net Income	208,937.32
Total Equity	846,936.45
TOTAL LIABILITIES & EQUITY	1,982,167.25

Gregg Township

Profit & Loss

January through October 2024

	Jan - Oct 24
Ordinary Income/Expense	
Income	
01.300 · Revenue - Taxes	
301.100 · Real Estate Taxes - Current	156,759.55
301.400 · Real Estate Taxes - Delinquent	3,014.00
310.100 · Real Estate Transfer Tax	36,697.56
310.210 · Earned Income	290,278.68
310.500 · Local Services Tax	14,514.74
356.010 · Forest in Lieu of Taxes	13,711.54
Total 01.300 · Revenue - Taxes	514,976.07
01.320 · Revenue - Licenses & Permits	
361.330 · ZHB Permit - Variance, Cond.Use	450.00
363.200 · Logging Permits	100.00
Total 01.320 · Revenue - Licenses & Permits	550.00
01.330 · Revenues - Fines & Forfeits	
331.120 · Violations & Court Fines	1,375.51
331.130 · State Police (Vehicle Fines)	1,079.93
Total 01.330 · Revenues - Fines & Forfeits	2,455.44
01.340 · Interest Income	38,399.59
01.350 · Intergovernmental Revenue	
355.010 · PURTA-Shared Revenue	410.82
355.040 · Liquor Licenses	200.00
355.090 · Act 13 Impact Fee	684.27
358.364 · Sewer & Water Reimbursement	200.00
01.350 · Intergovernmental Revenue - Other	507.50
Total 01.350 · Intergovernmental Revenue	2,002.59
01.360 · Charges for Services	
362.364 · On-lot sewer application fee	10,558.00
362.460 · Engineering reimbursement	2,215.22
Total 01.360 · Charges for Services	12,773.22
01.380 · Miscellaneous Revenue	506.70
Total Income	571,663.61
Expense	
01.400 · Dues & Fees	
400.331 · Mileage	93.80
400.390 · Bank Service Fees	1,498.36
400.420 · Dues & Memberships	2,863.17
400.460 · Meetings & Conferences	1,284.74
Total 01.400 · Dues & Fees	5,740.07
01.402 · Professional Fees	
402.311 · Accounting & Auditing Services	39,517.50
404.310 · Solicitor for Supervisors	8,375.73
408.313 · Engineering Services	2,215.22
Total 01.402 · Professional Fees	50,108.45
01.403 · Tax Collection	
403.105 · Tax Collector - Elected	9,117.63
403.210 · Tax Collection Supplies	862.26
403.310 · Tax Collection Fees	3,397.88
Total 01.403 · Tax Collection	13,377.77

Gregg Township
Profit & Loss
January through October 2024

	Jan - Oct 24
01.409 · Building (Shed) Expenses	
409.200 · Shop & Shed Repair Supplies	614.26
409.230 · Propane Gas Purchase	2,742.31
409.320 · Utilities- Shed	6,699.96
	10,056.53
Total 01.409 · Building (Shed) Expenses	
01.410 · Public Safety	
411.500 · Fire Company Contributions	
411.501 · Fire Volunteer Workers Comp	15,081.00
411.503 · Fire Co. Liability Insurance	12,200.50
	27,281.50
Total 411.500 · Fire Company Contributions	
412.354 · PVEMS (LST Tax)	14,514.74
	41,796.24
Total 01.410 · Public Safety	
01.413 · SEO Services	9,808.00
01.414 · Planning & Zoning	1,854.32
01.430 · Public Works - Highway, Roads	
430.231 · Vehicle Fuel- Gasoline	2,657.56
430.232 · Vehicle Fuel - Diesel	7,175.85
430.238 · Clothing, Safety	333.63
430.251 · Repairs- Vehicles & Equipment	13,652.44
430.260 · Small Tools & Supplies <\$4K	1,864.20
430.300 · Interest Expense (Bitner Hollow	24,781.25
432.245 · Winter Maintenance Materials	20,591.01
433.245 · Traffic Signs	50.00
438.120 · Road Crew Wages	115,367.23
	20,487.78
438.245 · Road & Bridge Supplies	
Total 01.430 · Public Works - Highway, Roads	206,960.95
01.480 · Insurance	
405.353 · Bonding & Insurance	-65.00
484.000 · Liability & Workers Comp.	24,429.89
486.351 · Flood Insurance	1,463.00
	25,827.89
Total 01.480 · Insurance	
01.500 · Wages & Benefits (Admin)	
400.105 · Supervisors' Salary	3,750.00
405.010 · Secretary Wages	24,812.05
487.197 · Employee Benefits	45,369.92
488.000 · Payroll Taxes	14,062.30
	87,994.27
Total 01.500 · Wages & Benefits (Admin)	
01.510 · Office Expenses	
400.453 · Website	2,015.00
405.210 · Office Supplies	1,429.73
405.215 · Postage	309.00
405.310 · Computer/Internet Services	1,911.04
405.320 · Utilities- Office	845.65
405.340 · Advertising & Printing	1,258.82
	7,769.24
Total 01.510 · Office Expenses	

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12/10/24

Accrual Basis

Gregg Township
Profit & Loss
January through October 2024

	Jan - Oct 24
01.520 · Old Gregg	
392.370 · Transfer from OGS	0.00
400.373 · Old Gregg School Expenses	2,834.28
405.111 · OGS Building Manager	6,162.50
492.362 · Transfer To OGS Fund	0.00
Total 01.520 · Old Gregg	8,996.78
Total Expense	470,290.51
Net Ordinary Income	101,373.10
Other Income/Expense	
Other Income	
301.300 · Equipment Fund Tax Revenue	25,587.98
310.60 · Street Light Tax Income	3,531.96
355.070 · Foreign Fire Insurance Premium	16,409.89
700.200 · Liquid Fuel Tax Revenue	150,077.64
Total Other Income	195,607.47
Other Expense	
411.502 · Fireman's Relief	16,409.89
433.300 · Street Light Expenses	3,892.96
720.210 · Bitner Hollow Rd Project	67,740.40
Total Other Expense	88,043.25
Net Other Income	107,564.22
Net Income	208,937.32