

#159



STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 10/26/2018

REQUEST SUBMITTED BY: ☐ E-MAIL ☐ U.S. MAIL ☐ FAX ☒ IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Gregg Township, 106 School Street,
Spring Mills, PA 16875

NAME OF REQUESTER : Carol Gingrich

STREET ADDRESS: 122 Egg Hill Drive

CITY/STATE/COUNTY/ZIP(Required): Spring Mills, PA Centre County 16875

TELEPHONE (Optional): 814-280-3956 EMAIL (optional): cgingrich53@gmail.com

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information.
Please use additional sheets if necessary*

All emails to/from Michelle Grove to secretary@greggtownship.org. From January 01, 2017 to October 26, 2017

DO YOU WANT COPIES? YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER: Jennifer Snyder

DATE RECEIVED BY THE AGENCY: 10/26/18

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE: 11/2/18

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*