



**IN THE MATTER OF**

**MICHELLE GROVE,  
Requester**

**v.**

**GREGG TOWNSHIP,  
Respondent**

:  
:  
:  
:  
:  
:  
:  
:  
:  
:  
:

**Docket No: AP 2018-1517**

**ORDER**

AND NOW, this 11<sup>th</sup> day of September, 2018, pursuant to 65 P.S. § 67.1310(a)(5) and the OOR Procedural Guidelines, the Office of Open Records (“OOR”) orders Gregg Township (“Township”) to produce to the OOR, for *in camera* inspection, unredacted copies of the all records responsive to the August 15, 2018 Right-to-Know Law Request. The records shall be provided to the OOR in accordance with the OOR Procedural Guidelines. If the number of responsive records exceeds 100 pages, the records must be provided on a compact disc without hard copies. The envelope containing the records shall be marked “CONFIDENTIAL.” In addition to providing copies of all such records, the Township is required to provide the OOR with an *in camera* inspection index referencing the two records claimed to be privileged. The records and index must be received by the OOR no later than **September 20, 2018**. Pursuant to Section V(E) of the OOR Procedural Guidelines, the foregoing documents will be stored in a secured location and not disclosed to any person other than the appeals officer, the Executive Director or OOR staff counsel.

This Order shall not be deemed a Final Determination for purposes of Section 1101 and 1102 of the Right-to-Know Law, 65 P.S. §§ 67.1101-.1102.

**ORDER ISSUED AND MAILED: September 11, 2018**

/s/ Jill S. Wolfe

---

JILL S. WOLFE, ESQ.

Sent via e-mail to: Michelle Grove