



pennsylvania

OFFICE OF OPEN RECORDS

Right-To-Know Response Form

Gregg Township

106 School Street PO BOX 184

Spring Mills PA 16875

814-422-8218 secretary@greggtownship.org

March 27, 2019

Michelle Grove

PO Box 253

Spring Mills, PA 16875

Dear Requestor:

This letter acknowledges receipt of your request for access to public records under the Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101, as set forth in your Standard Right-to-Know Law Request Form received March 19, 2019, which sought the following information:

*2016-2019 Verizon Phone Bills from the Verizon Wireless online portal, in electronic format. I am looking for the detailed bills that have phone numbers listed on them.

*2018-2019 Emails with the subject "insurance information" from all email accounts used for township business, in electronic format.

Your request for access is being reviewed, and an extension of time to respond is necessary due to the reason noted below: (1) the request for access potentially requires redaction of a record in accordance with Section 706, (2) a timely response to the request for access cannot be accomplished due to bona fide and specified staffing limitations, (3) a legal review is necessary to determine whether the record is a record subject to access, and (4) the extent or nature of the request precludes a response within the required time period.

I expect to respond to your request within thirty days from the date of this letter. If access is granted, the fees owed will be:

Copy fee: \$ 0.25 per page

Certification fee: \$ 0.00

Postage fee: Cost of postage

Other fees: As allowed

I will set forth the actual fees cost in the letter granting access, and said costs shall be paid at or prior to my release of the record.

Sincerely,

Pamela Hackenburg

Pamela Hackenburg,
Secretary/Treasurer, Right to Know Officer
Gregg Township, Centre County