



**pennsylvania**

OFFICE OF OPEN RECORDS

**Right-To-Know Response Form**

Gregg Township

106 School Street PO BOX 184

Spring Mills PA 16875

814-422-8218 [secretary@greggtownship.org](mailto:secretary@greggtownship.org)

January 25, 2019

Tricia Mezzacappa  
817 Ridge Street  
West Easton, PA 18042

Dear Requestor:

This letter acknowledges receipt of your request for access to public records under the Pennsylvania Right-to-Know Law, 65 P.S. §§ 67.101, as set forth in your Standard Right-to-Know Law Request Form received January 21, 2019, which sought the following information:

Seeking electronic copies of solicitor invoices for 2017 and 2018.

Your request for access is being reviewed, and an extension of time to respond is necessary due to the reason noted below: (1) the request for access potentially requires redaction of a record in accordance with Section 706, (2) a timely response to the request for access cannot be accomplished due to bona fide and specified staffing limitations, (3) a legal review is necessary to determine whether the record is a record subject to access, and (4) the extent or nature of the request precludes a response within the required time period.

I expect to respond to your request within thirty days from the date of this letter. If access is granted, the fees owed will be:

Copy fee: \$ 0.25 per page

Certification fee: \$ 0.00

Postage fee: Cost of postage

Other fees: As allowed

I will set forth the actual fees cost in the letter granting access, and said costs shall be paid at or prior to my release of the record.

Sincerely,

*Pamela Hackenburg*

Pamela Hackenburg, Secretary/Treasurer, Right to Know Officer  
Gregg Township, Centre County